

MINUTES OF BOARD MEETING
Manitowoc Board of Education
May 14, 2019

A special meeting of the Board of Education was called to order by Board President Dave Longmeyer at 6:47 p.m. Members present were: Ms. Meredith Sauer, Ms. Elizabeth Williams, Mr. Dave Nickels, Ms. Catherine Shallue, Mr. Richard Nitsch, Ms. Lisa Johnston and Mr. Dave Longmeyer. Also present were Superintendent Mark Holzman and Board Secretary Laurie Braun.

Members absent: Ms. Catherine Shallue

Motion was made by Elizabeth Williams, seconded by Richard Nitsch, and unanimously approved (6-0) by a roll call vote to move into closed session for the purpose of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. a candidate who may be qualified to serve as Associate Principal at Lincoln High School, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

Catherine Shallue arrived at 6:52 p.m. to the closed session meeting

The regular meeting of the Board of Education reconvened in open session at 7:05 p.m. The meeting began with the Pledge of Allegiance. Board members were logged into BoardBook.

A motion was made by Elizabeth Williams, seconded by Catherine Shallue, and unanimously carried (7-0) to approve the minutes from the April 23, 2019 Organizational Meeting, the April 23, 2019 Special Board Meeting and the April 29, 2019 Special Board Meeting.

It was acknowledged by the Board, no communications were received.

Madison Elementary Principal Matt Malcore introduced several of his staff and students who participate in their Ladies League and League of Gentlemen. Their presentation included how the program came to fruition. The groups meet monthly, review the current needs at the school and listen to input of any concerns from the student members. The gentlemen shared how they learned to properly greet others with a handshake and how to thank those around us by writing thank you letters. The girls explained how they celebrate their uniqueness and how to use proper table manners. Both groups address the importance of not just caring about others at school but to everyone in our community. The group currently has 46 ladies and 42 gentlemen participating.

Curriculum Committee Chairperson, Elizabeth Williams reported on the May 14, 2019 Curriculum Committee meeting. Ms. Williams shared the proposal for a Leadership Strategies and Practice course for Lincoln High School Students. An overview of this proposed course was shared and included leadership techniques in professionalism, self-awareness, problem solving and leadership through character education. Ms. Williams also shared staff travel requests,

which included; a Swim Clinic in Oak Brook, IL, a Lincoln High School music trip to Hawaii in June of 2021 and advanced CPS (Rose Greene) training in Portland, ME. These items will be brought forward to the full Board under New Business.

Personnel Committee Chairperson, Richard Nitsch provided a summary of the May 9, 2019 Personnel Committee Meeting. Mr. Nitsch shared a proposal for two (2) Elementary Math Coaches; one (1) at Jefferson Elementary and one (1) at Franklin Elementary. The goal for these coaches is to help increase student math scores at both schools using teaching strategies that have the greatest impact on students. These positions will be financed through Title II dollars. The second agenda item discussed was the 2019-2020 District Wide Staffing Summary. It was shared there are several staff reductions, due mostly from the closing of one elementary building. The summary also indicated staffing additions of 3.0 FTE increase in Elementary Classroom Teachers, 4.7 FTE increase in Middle School Classroom Teachers and 4.0 FTE increase in Special Education Teachers. The funding will be a budget neutral staffing recommendation. Some discussion took place regarding a 2.0 FTE reduction district wide in music. Both items will be brought forward to the full board for approval.

Finance and Budget Committee Chairperson, Dave Nickels reported on the May 13, 2019 meeting. Mr. Nickels shared discussion regarding the Food Service Management Program. After reviewing the three (3) bids, it is the recommendation of the committee to accept Chartwells' bid. This will be a renewal contract for 5 years. Also discussed was the 2019-2020 preliminary budget. The committee will be meeting again in June for continued budget discussions.

The payment of vouchers was presented by Director of Business Services, Shawn Alfred. A motion was made by Catherine Shallue, seconded by Richard Nitsch, and unanimously carried (7-0) to approve Bill List 4-1-19 through 4-30-19. This Bill List reflects district operating expenses and district payroll, for a total operating expense of \$5,962,235.82. Mr. Alfred also shared the financial report for month ending April 30, 2019. The financial report was accepted as presented.

Director of Human Resources Joyce Greenwood-Aerts presented the Personnel Report consisting of three (3) retirements, six (6) resignations, hiring twelve (12) professional staff, two (2) support staff and extra-curricular stipends. On a motion by Catherine Shallue, seconded by Lisa Johnston, the Board unanimously (7-0) approved the Personnel Report and Addendum #2 as presented. On motion by Catherine Shallue, seconded by Richard Nitsch, the Board unanimously approved (7-0) Addendum #1 to the Personnel Report, appointing Katherine (Katie) Eichmann as the Associate Principal at Lincoln High School.

The 2018-2019 Scholarship Recipient List was presented to the Board. On motion by Catherine Shallue, seconded by Elizabeth Williams, the Board unanimously (7-0) approved the scholarship recipients for 2018-2019. It was noted that scholarship recipient names are to remain confidential until after the May 22, 2019 Awards Program.

Dave Longmeyer was unanimously (7-0) appointed as the representative for the annual WASB Delegate Assembly in January 2020, with Board member Richard Nitsch appointed as the alternate representative.

On motion by Catherine Shallue, seconded by Richard Nitsch, the Board unanimously approved (7-0), to set the date Wednesday, May 13, 2020, for the 2020 Quarter Century Club & Retirement Recognition Dinner.

Superintendent Holzman acknowledged the Superintendent and Director's Report. Board members had the opportunity to ask questions.

Superintendent Holzman gave an informational grade alignment update where he shared that May 1, 2019 staff had an opportunity to visit their new buildings and classrooms. We have also been communicating the process of collecting keys and fobs from staff so we can inventory them and then reissue appropriate building keys to staff. Conversations are still taking place with staff in preparation for the transition of grade alignment. We are excited about the conversations taking place with staff for the upcoming school year. Human Resources is extremely busy with filling vacant and new positions for the 2019-2020 school year. Lisa Johnston questioned how teacher requests for classroom modifications will be processed. Mr. Holzman explained that initial requests are being addressed with the building principals and then evaluated by need and level of importance. Superintendent Holzman also addressed the current Superintendent and Staff meetings that are taking place at buildings throughout the district. These meetings allowed Superintendent Holzman to share the results from the Staff Engagement Surveys for their specific building.

Superintendent Holzman shared a District activity update, which highlighted upcoming events. The Youth Apprenticeship Awards Night will take place May 21, 2019, 6:45 p.m. at Lincoln High School Auditorium. May 22, 2019 the Senior Scholarship Award Program will be held at 7:00 p.m. in the Lincoln High School Auditorium. McKinley Academy's graduation will be held May 30, 2019, 6:00 p.m. at McKinley Academy and Lincoln High School's historic graduation ceremony will take place June 7, 2019 at 1:00 p.m. Mr. Holzman also reminded everyone to visit the district website for the schedule of the numerous music events that are happening in the district in the upcoming weeks. It is a great opportunity to take in and listen to some of the talented students we have in the district.

On motion by Catherine Shallue, seconded by Lisa Johnston, the MEA contract was unanimously (7-0) approved as presented. The Ratification meeting took place Tuesday, May 7, 2019 and was approved by the MEA.

On motion brought forward from the May 14, 2019 Curriculum Committee Meeting, the Board unanimously approved (7-0) the Staff travel requests Central States Swim Clinic, Oak Brook, IL – May 17-19, 2019 and the CPS (Rose Greene) Advanced Training, Portland, ME – July 10-12, 2019. On motion brought forward from the May 14, 2019 Curriculum Committee, the board approved the LHS Music Trip, Oahu, HI – June 14-21, 2021, (6-1) with Catherine Shallue abstaining. Discussion continued regarding the music trip to Hawaii. Dave Longmeyer

questioned the cost of the music trip to Hawaii and how, if any, financial assistance is available for students. The cost to the district \$5,800 - \$8,000 for staff travel. Board member Meredith Sauer explained, in the past the MPA (Music Parents Association) has aided students with the cost of the trip. The cost to the district is estimated at \$5,800 - \$8,000 for staff/chaperones. Generally, there is a minimum number of students needed to go in order for the trip to take place. This will determine the number of chaperones needed and the cost to the district.

On motion brought forward from the May 9, 2019 Personnel Committee Meeting, the Board unanimously approved (7-0) the proposal for two (2) Elementary Math Coaches, one (1) at Franklin Elementary and one(1) at Jefferson Elementary School.

On motion brought forward from the May 9, 2019 Personnel Committee Meeting, the Board unanimously approved (7-0) the 2019-2020 Preliminary Staffing Report.

On motion brought forward from the May 13, 2019 Finance & Budget Committee Meeting, the Board unanimously (7-0) approved the acceptance of Chartwells Food Service Management Bid.

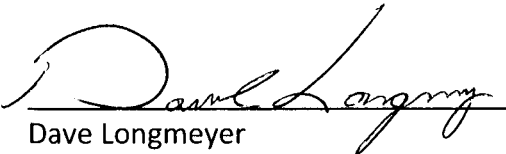
On motions from Richard Nitsch, seconded by Catherine Shallue, the Board unanimously approved (7-0) the acceptance of the Transition Readiness Grant. Director of Pupil Services, Joanne Metzen provided a summary of the grant guidelines and how MPSD will be able to utilize the funds. This grant will allow for Transition Certification Training for Special Education Paraprofessionals and Teachers. It will also aid in securing a vehicle to transport individuals with disabilities for transition opportunities. Discussion continued on the feasibility and cost of purchasing a vehicle with the amount of funding given. Director Metzen explained they are exploring options, including leasing a vehicle.

Motion was made by Catherine Shallue, seconded by Elizabeth Williams, and approved by a unanimous roll call vote (7-0) to move into closed session at 8:29 p.m. for the purpose of final consideration of renewal/non-renewal of individual teacher contracts. This meeting is authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 8:37 p.m. On motion by Catherine Shallue, seconded by Elizabeth Williams, and unanimously carried (7-0), the Board approved the final consideration of renewal/non-renewal for one (1) FTE elective teacher contract.

On motion by Catherine Shallue, seconded by Richard Nitsch, the meeting adjourned at 8:38 p.m.

Respectfully submitted,
Laurie Braun, Secretary


Dave Longmeyer
Board President